***Tamara Reibel***

***2102 Willow Circle***

***Centerville, MN 55038***

***651-329-0655***

Portfolio:

Production lead with over 13 years of experience in the Manufacturing industry. Exceedingly well- versed and experienced in the plastics industry. Extensive knowledge of the manufacturing process, standards and safety practices. Encourages peak performance from team members. Organized and detailed orientated self starter with excellent team building skills. Innovative and reliable individual with proven ability to achieve organizational goals while displaying effective multi-tasking and time management skills.

* supervisor skills computer skills customer relations skills

Profession Experience:

**Wilbert Plastic Services-** White Bear lake, MN (2011- 2016)

**Production CNC Lead**

* Followed detailed assembly instructions, processes and procedures.
* Comply with policies, guidelines and regulatory requirements per the quality system.
* Reported problems with quality, processes, equipment and materials to Production Supervisor.
* Provided hands on job function training to coworkers as needed.
* Maintained a clean and organized work area to facilitate manufacturing functions.
* Maintained a daily record of attendance to ensure that this is no interruption in the manufacturing process.
* Identified if machine operators have enough materials or components to successfully complete task and coordinate with departments to ensure they receive materials and components.
* Maintained a daily log for all machines and all parts produced during shift.
* Moved parts in system to track parts in different departments.
* Approved to do first and tenth part approvals.

**Thermoform Plastic Inc. -** White Bear lake, MN (2000- 2011)

**Assembly Operator**

* Read the EDI to assemble components/parts,
* Inspected parts to meet quality standards.
* Maintained work area in a clean and orderly fashion.
* Operated CNC machines to maintain a quality product.
* Experienced producing products on the full Mercury Line.
* Performed day to day daily tasks to prepare for production.

**Certifications**

Technical Certification for Math and Measurement (Century College). • Forklift Certified.

Certification for Team Management Operating Systems. • CPR Certified.

Certification for Automated Labor and Production Tracking.